

**TOWN OF NEWELL
COMMISSIONER MEETING
09 MAY, 2016
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in a regular session at 1800 at City Hall. The meeting was called to order by Mayor Keolker followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Howie, Commissioner Youngberg, Commissioner Wolff and Finance Officer Parrow were all present.

Adopt the Agenda: Motion by Commissioner Adams, 2nd by Commissioner Howie; to adopt the 09 May, 2016 agenda. All in favor. Motion carried.

Approve Minutes: Motion by Commissioner Wolff, 2nd by Commissioner Youngberg; to approve the minutes of the 18 April 2016 Commissioners Meeting. All in favor. Motion carried.

Approving Bills: Motion by Commissioner Wolff, 2nd by Commissioner Howie; to approve April bills. All in favor. Motion carried.

APRIL PAYROLL: LEGISLATIVE \$5062.00; FINANCE OFFICE \$3340.88; GOV'T BLDGS \$1818.75; STREET DEPT \$2128.62; SNOW REMOVAL \$1252.14; PEST/WEED CONTROL \$125.23; LANDFILL \$751.28; CEMETERY \$125.23; PARKS DEPT \$1148.04; LIBRARY \$1616.14; MUSEUM \$341.83; BAR/LQ STORE \$10868.04 WATER DEPT \$4805.56; SEWER DEPT \$3052.53- TOTAL PAYROLL \$36436.27

CLAIMS: AVERA HEALTH PLAN \$2522.31 SERVICES;A & J SUPPLY \$161.54 GOODS,BAKER & TAYLOR \$297.49 BOOKS;BANYON DATA \$795.00 SERVICES;BHP \$4582.94 SERVICES;BH WEEKLY \$436.87 SERVICES;BUTTE CO AMBULANCE \$14,853.00 SERVICES;BUTTE CO SHERIFF \$4093.74 SERVICES;BUTTE CO REGISTER OF DEEDS \$30.00 SERVICES;CASH-WA DISTRIBUTING \$925.26 GOODS;CITY OF NEWELL \$587.79 SERVICES;COCA COLA \$103.50 GOODS;CONWAY RON \$925.00 SERVICES;CRAWFORD JEANETTE \$25.00 SERVICES;DAKOTA BUSINESS CENTER \$469.62 COPIER CONTRACT;DAKOTA LUMBER \$99.81 GOODS;DRUG SCREENING SERIVES \$405.00 SERVICES;EAGLE SALES \$3598.35;GOODS;ENNING PROPANE \$2889.00 GOODS;FIRST NATIONAL BANK VISA \$299.99 GOODS;FISHER BEVERAGE \$2053.95 GOODS;FRONTIER GLASS OF BELLE \$242.59 GOODS;GENES LOCK SHOP \$2569.26 SERVICES;GOOD HOUSEKEEPING \$7.87 GOODS;HAWKINS INC \$453.11 GOODS; HD SUPPLY WATER WORKS \$486.82 GOODS;HEARTLAND ELECTRIC \$112.20 SERVICES;HOWDYS \$90.65 GOODS;JENNER EQUIPMENT \$327.06 SERVICES;JOHNSON BROS WESTERN \$763.44 GOODS;KDSJ \$250.00 SERVICE; KEOLKER MIKE \$81.00 TRAVEL;KNIGHT SECURITY \$280.00 SERVICES;MCLEODS PRINTING \$19.00 GOODS;MID CONTINENT \$66.75;NEWELL BAR \$407.31 LOTTO LOSS;NEWELL SERVICE CENTER \$593.90 SERVICE;NEWELL STOP N SHOP \$507.69 GOODS;NEWMAN TRAFFIC SIGNS \$126.10;OWL CREEK \$5170.77 GOODS;PEPSI \$19.00 GOODS;FRONTMASTER \$136.00 GOODS;QUILL \$265.35 GOODS;REFUSE SOLUTIONS \$4149.75 SERVICES;REPUBLIC \$1493.23 GOODS;RICHARDS KIM \$25.00 SERVICES;RPM MACHINE INC \$3436.03 GOODS;RUNNINGS \$248.35 GOODS;S & S ROADRUNNER \$233.00 GOODS; SAND CREEK PRINTING \$454.90 GOOD;SD ASSOC OF RURAL WATER SYSTEM \$380.00 SERVICES;SD RETIREMENT \$2748.11 SERVICES;SERVALL UNIFORM \$440.42 GOODS; VERIZON WIRELESS \$104.25 SERVICES;VIRGINIA MORSE \$56.70 TRAVEL;WELLS PLUMBING \$95.69 GOODS;WOLFF MIKE \$25.00 SERVICES;WRCTC \$839.73 SERVICES;
GRAND TOTAL: \$68704.94

Committee Reports: Finance Office: Finance Officer Parrow- **Sheriff Office:** No report- **Liquor Store** Bar Manager Morse – **Museum:** Report by Museum Curator Velder - **Library:** Written report by Librarian Kari – **W.I.T.:** Coalition Director Sabrina Harmon - **Fire Department:** No report -**Building Inspector/Ordinance Officer:** Building Inspector Perry -**Public Works:** Foremen Parker – **Ambulance:** Commissioner Wolff. Motion by Commissioner Adams, 2nd by Commissioner Wolff; to approve the committee reports. All in favor. Motion carried.

Citizen's Comments and Concerns: Were heard and appreciated.

Commissioner's Comments and Concerns: Were heard and appreciated

Audit for the two years ending December 31, 2014: Mayor reported that Benjamin Elliott was done with the audit and that he did not find much wrong. The State of SD Department of Legislative Audit has accepted the audit report and that there was a full copy for anyone to review in the Finance Office.

Andy Howie Oath of Office: Finance Officer Parrow gave Andy Howie his Oath of Office.

Don Adams Oath of Office: Finance Officer Parrow gave Don Adams his Oath of Office.

Mike Wolff Oath of Office/ Discussion: Commissioner Wolff had said it would not be fair for him to be appointed for a one year term sense he did not take out a petition to run. Mayor Keolker will have Finance Officer Parrow run an ad for a vacancy on the Commission.

Butte County Emergency Management Tyler Trohkimoinen: Motion by Commissioner Adams, 2nd by Commissioner Youngberg; to approve to have Mayor Keolker sign the pre-disaster hazard plan form. All in favor. Motion carried.

Eric Quillen- Request for mail box placement 215 6th Street: Did not attend meeting.

Motion to hire Judy Heisler as Finance Clerk: Motion by Commissioner Adams, 2nd by Commissioner Howie; to hire Judy Heisler as Finance Clerk at \$9.75 an hour. All in favor. Motion carried,

Approve Anna Erk to Library Board to replace Jani Carney expiring December 2016: Motion by Commissioner Youngberg, 2nd by Commissioner Howie; to approve Anna Erk to the Library Board to replace Jani Carney. All in favor. Motion carried.

Summer Hire for Public Works: Motion by Commissioner Adams, 2nd by Commissioner Howie; to approve to hire back Lyle for the same wage as last year for summer hire. All in favor. Motion carried.

Hire full time Bar Tender: Motion by Commissioner Youngberg, 2nd by Commissioner Howie to offer Stormie Orr full time or to hire someone up to 40 hours a week. All in favor. Motion carried.

Moving Computers to New City Hall: Mayor received a quote from Double Star Computing who the Finance Office has asked to move and set up the office computers for the move. The quote was \$827.69 which will be some work that will also need to be done in the new building such as wiring and mounting. Motion by Commissioner Howie, 2nd by Commissioner Youngberg; to approve Double Star Computing to start the work. All in favor. Motion carried.

Blade discussion: We received a bill from RPM for just parts for the blade once they receive the money for the parts Nick will go get them and start the repairs to put the blade back together.

Adjourn Meeting: The 09 May, 2016 Commissioners Meeting was adjourned at 1935.

NEXT REGULAR MEETING WILL BE ON MONDAY 13 JUNE 2016 AT 1800 AT 101 E 3RD STREET

Jennifer Parrow, Finance Officer

Published 18 May 2016

Jennifer Parrow, Finance Officer

Published once at the total approximate cost of \$_____

M.R. Keolker Mayor