

**TOWN OF NEWELL  
COMMISSIONER MEETING  
JANUARY 9, 2017  
APPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Keolker followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Humble, Commissioner Youngberg, Commissioner Howie and Finance Officer Parrow were all present.

**Adopt the Agenda:** Motion by Commissioner Youngberg, 2<sup>nd</sup> by Commissioner Adams to adopt the 09 January, 2017 agenda. All in favor, motion carried.

**Approve Minutes:** Motion by Commissioner Humble, 2<sup>nd</sup> by Commissioner Youngberg to approve the minutes of the 28 December, 2016 Special Commissioners meeting. All in favor, motion carried.

**Approving Bills:** Motion by Commissioner Howie, 2<sup>nd</sup> by Humble, to adopt the last-minute December bills, all in favor. motion carried.

**CLAIMS:**A & J SUPPLY \$ 401.27 GOODS;BH WEEKLY GROUP \$39.85 SERVICES;BELLE FOURCHE IRRIGATION \$4515.26 GOODS;BUTTE COUNTY REGISTER OF DEEDS \$30.00 DEED;CITY OF NEWELL \$582.29 SERVICES;CHERRIE CHARLES \$42.46 WATER REFUND; EAGLE SALES \$1032.75 GOODS;EFTPS \$1926.82 PAYROLL TAXES;ENNING PROPANE \$523.77 GOODS,FIRST NATIONAL BANK VISA \$1523.60; GOODS;FISHER BEVERAGE \$1068.96 GOODS;HAWKINS \$491.95 GOODS;HD SUPPLY WATER WORKS \$32.08 SUPPLIES;HOMESTEAD MAINTENANCE \$875.92 SERVICES;HOWDYS \$60.91 GOODS;JOHNSON BROS WESTERN \$3971.29GOODS;KDSJ 98 \$150.00 SERVICES;NEWELL SERVICE CENTER \$339.48 SERVICES;NEWELL STOP N SHOP \$718.25 GOODS; PEPSI \$46.90 GOODS;PERMIAN TANK \$7824.00 SERVICES;PETTY CASH \$1.36 POSTAGE;REPUBLIC \$2476.92 GOODS;RALPH KOSKELA \$75.00 WATER RUFUND;RUNNINGS \$365.67 GOODS;S & S ROADRUNNER \$36.00 GOODS;SD PUBLIC ASSURANCE ALLIANCE \$25.00 CRIME COVERAGE;SAND CREEK PRINTING \$115.70 GOODS;SERVALL UNIFORM \$404.42 GOODS;VAUGHN PLUMBING & HEATING \$3648.68 SERVICE;VIVIAN SJOIDN \$300.00 GOODS;WELLS PLUMBING \$23.28 GOODS;WRCTC \$87.92; SERVICES;**GRAND TOTAL: \$ 33757.83**

**Committee Reports: Finance Office:** Finance Officer Parrow-**Sherriff's Office** Deputy Pomrenke: -**Liquor Store:** Bar Manager Katrina Wetz - **Museum:** Written Report - **Library:** Librarian Heather Kari -**W.I.T:** Director Sabrina Harmon- **Fire Department:** Fire Chief Verl Tift- **Building Inspector/Ordinance Officer:** No report -**Public Works:** Foreman Parker - **Ambulance:** Kim Richards: Motion by Commissioner Adams, 2<sup>nd</sup> by Commissioner Howie, to approve the committee reports. All in favor, motion carried.

**Citizen's Comments and Concerns:** Were heard and appreciated

**Commissioner's Comments and Concerns:** Were heard and appreciated

**Community Club Rodeo Grounds Lease:** Motion by Commissioner Howie, 2<sup>nd</sup> by Commissioner Youngberg; to approve the Community Club rodeo ground lease agreement for January 1 2017 to December 31 2018. All in favor. Motion carried.

**Sealed bids for grazing lease at landfill grounds:** Mayor Keolker opened 5 sealed bids that came in for the grazing lease at the landfill grounds all coming in from \$300 to \$700 dollars. A motion was made by Commissioner Adams, 2<sup>nd</sup> by Commissioner Howie; to approve Randy Boesem grazing bid for \$700 per year for 3 years. All in favor. Motion carried.

**Discussion of snow issues:** Mayor Keolker read the snow and ice control procedures & priorities policy that was written by previous Commissioners and Acting Mayor. Discussion was heard and how the snow should have been handled both by the town and citizens and how all can be handled differently and improved. Mayor Keolker stated that maybe the snow policy needs to be rewritten. If anyone has any ideas or suggestions to call or stop in at the Finance Officers office with those suggestions and talk to the Finance Officer Jennifer. 456-2737 ext. 1

**Municipal Election Second Tuesday in April (April 11, 2017):** Mayor Keolker stated that there were to offices that will be vacant due to expiration of terms of office one is Commissioner Youngberg's who is a 3year term and Commissioner Humble who also is a 3year term. Circulation of nomination petitions may begin on January 27<sup>th</sup> and can be picked up at the Town Finance Office starting at 10 am until 3 pm.

**Designation for Official Depository, Legal Publication, Attorney and Appointment of Finance Officer:**

Motion by Commissioner Howie, 2<sup>nd</sup> by Commissioner Humble; to approve the following as; First National Bank as the Official Depository, Butte County Post as Legal Publication, John Frederickson as Town Attorney and Jennifer Parrow as Appointed Finance Officer. All in favor. Motion carried.

**2017 Salaries:** Motion by Commissioner Humble, 2<sup>nd</sup> by Commissioner Youngberg; to approve the 2017 salaries; Tammie Hanson \$9.00, Judy Heisler \$10.04, Bill Heidrich \$16.71, Heather Kari \$11.00 (lib) \$10.30 (web), Tanya

Kjellsen \$9.02, Eleanor Milberg \$9.02, Lynnette McClure \$8.65, Lance McTaggart \$10.91, Dennis Myrice \$13.26, Lyle Nelson \$11.33, Kurt Olson \$12.79, Lawrence Parker \$20.18, Jennifer Parrow \$36,148.18 (annually), John Perry \$16.64, Linda Velder \$11.99, Katrina Wetz \$14.42, Kathy Wood \$8.65, Library Subs \$8.65, Commissioners \$849.75 (annually), Mayor \$1,009.40 (annually) All in favor. Motion Carried.

**2017 Fire Department Roster:** Motion by Commissioner Adams, 2<sup>nd</sup> by Commissioner Howie; to approve the 2017 fire department roster. All in favor. Motion carried. The 2017 following members are: Don Tishmack, Ed Culver, Don Adams, Keith Baker, Tom Swan, Fred Lamphere, Bryan Culver, Kris Jones, Phil Thornhill, Todd Williamson, Verl Tiff, Mike Clausen, James Kari, Scott Wince, Jeremiah Heath, Karen Baker, Kent Thornhill, Larry Parker, Clint Baker, Robbie Vansickle, Marc Crandall, Bill Heidrich, Tyler Mutcher, Dylan VanderBoom, Kim Jaukkuri, Randy Jaukkuri and Shane Richardson. All in favor. Motion carried.

**Motion to authorize Mayor to sign and submit the DENR State Water Plan application for the water main and relate improvements project & Motion to authorize the City to work with the Black Hills Council of Local Governments on preparation of a Community Development Block Grant Application for the water main project with said application to be submitted to the State by April 1, 2017:** Motion by Commissioner Humble, 2<sup>nd</sup> by Commissioner Howie; to approve Mayor Keolker to authorize and submit the DENR State Water Plan application for the water main and relate improvements project. All in favor. Motion carried. Motion by Commissioner Humble, 2<sup>nd</sup> by Commissioner Howie; to authorize the City to work with the Black Hills Council of Local Governments on preparation of a Community Development Block Grant Application for the water main project with said application to be submitted to the State by April 1, 2017. All in favor. Motion carried.

**Adjourn Meeting:** Adjourn the January 9 2017 Commissioners Meeting at 19:24 PM.

**NEXT REGULER MEETING WILL BE MONDAY 13 FEBRUARY 2017 AT 6 PM AT 101 E 3<sup>RD</sup> STREET**

Published 18 January 2017

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Jennifer Parrow, Finance Officer

Published once at the total approximate cost of \$\_\_\_\_\_

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M.R. Keolker Mayor