CITIZEN COMPLAINT
AND/OR
RECOMMENDATION FORM

Person Making Complaint:_____ Phone Number_____

Contact Address:_____

Complaint Against: _____

Address of Complaint Property: _____

Complaint/Recommendation:_____

_____

_____

_____

_____

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_____

_____

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_____

Signature _____ Date _____

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Date Received by City:_____

Received By:_____

Action Taken:_____

_____

_____

_____

_____

Citizen Follow Up: Yes_____ No_____

Method of Follow Up:_____

Signed off by:_____ Date Signed off :_____

Name and Title

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."