

**TOWN OF NEWELL
COMMISSIONER MEETING
OCTOBER 14TH, 2022
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Wetz followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Tennis, Commissioner Youngberg, Finance Officer Smith, Finance Clerk Wetz and Mayor Wetz were in attendance. Absent Commissioner Olson.

Adopt the Agenda: Motion made by Commissioner Adams to approve the Agenda for October 14th 2022, 2nd by Commissioner Tennis. All in favor, motion carried.

Approve Minutes: Motion made by Commissioner Youngberg, 2nd by Commissioner Tennis to approve the September 12, 2022 minutes. All in favor, motion carried.

Approve Payroll & Bills: Motion made by Commissioner Youngberg to approve the payroll & the bills, 2nd by Commissioner Tennis. All in favor, motion carried.

Payroll by Dept: Finance \$2013.23; Government Buildings \$1132.88; Streets \$1267.90; Snow Removal \$702.84; Pest/weed \$70.27; Sewer \$2187.52; Landfill \$549.57; Water Dept. \$3281.05; Cemetery \$618.34; Parks \$1290.21; Library \$957.54; Museum \$1136.48; Bar \$8707.23 Total: \$23,915.06

CLAIMS: 212-79 \$757.67 SERVICE; AVERA \$4209.42 SERVICE; BENNETT MAIN GRUBBARD & WILL \$1254.00 SERVICE; BH PIONEER \$199.93 SERVICE; BH POWER & LIGHT \$8218.27; BJS COUNTRY STORE \$457.34 GOODS; BLACK HILLS.COM \$225.00 SERVICE; BARNES, BARNEY \$294.86 GOODS; BLACK HILLS PURE \$40.95 GOODS; BROSZ. ENGINEERING \$1500.00 SERVICE; BUTTE COUNTY SHERIFF \$4260.41 SERVICE; CASHWA DISTRIBUTING \$1319.26 GOODS; CITY OF NEWELL \$912.97 SERVICE; COCA COLA \$338.50 GOODS; COMBINED INSURANCE \$430.44 SERVICE; COMPANION LIFE \$125.00 SERVICE; EFTPS \$2334.79 SERVICE; EAGLE SALES \$5459.35 GOODS; GOODS; ECOLAB \$175.00 SERVICE; FISHER \$4024.25 GOODS; FIRST NATIONAL BANK (FIN) \$968.74 GOODS; FIRST NATIONAL BANK (LIB) \$154.35 GOODS; FIRST NATIONAL BANK (PW) \$1242.63 GOODS; JOHNSON BROS. \$6333.63 GOODS; MARCO \$562.91 SERVICE; MICROMARKETING LLC \$149.35 GOODS; MIDCONTINENT TESTING LABS \$385.00 SERVICE; NEWELL BAR \$157.51 LOTTO; NEWELL HARDWARE \$227.12 GOODS; NEWMART GROCERY \$196.48 GOODS; NEWELL SERVICE CENTER \$645.43 SERVICE; PETTY CASH \$18.98 GOODS; POWER PLAN \$181.71 GOODS; QUILL \$409.67 GOODS; REFUSE SOLUTIONS \$5972.08 SERVICE; REPUBLIC BEVERAGE \$2696.81 GOODS; S & S ROADRUNNER \$1053.20 GOODS; SD DEPT OF REVENUE \$2936.88 TAXES; SD DEPT OF TRANSPORTATION \$16.00 GOODS; SD FEDERAL PROPERTY AGENCY \$1440.25 GOODS; SD ONE CALL \$23.10 SERVICE; SD RETIREMENT \$1800.74 SERVICE; SANDCREEK PRINTING \$26.20 GOODS; SERVALL \$623.49 GOODS; SMITH, SHEILA \$431.26 SERVICE; SOUTHERN GLAZERS \$1397.02 GOODS; SUBSURFACE INC \$134.80 DEPOSIT RETURN; TEAM LABORATORY \$4303.50 GOODS; TIFFT, VERL \$57.55 SERVICE; USA BLUEBOOK \$185.86 GOODS; US POSTAL SERVICE \$176.00 GOODS; UTILITY SERVICE COMPANY \$2200.00 SERVICE; VERIZON \$57.55 SERVICE; WRCTC \$1234.96 SERVICE TOTAL: \$74,955.16

Discuss and/or motion on Ordinance 09-2022- An ordinance establishing the municipality to pay advanced payments and claims that are due before a regular Commissioners meeting (repeals Ordinance No.01-2020): Motion made by Commissioner Adams to approve this first reading of Ordinance 09-2022, 2nd by Commissioner Tennis. Roll call as follows: Commissioner Adams Aye, Commissioner Tennis Aye, Commissioner Youngberg Aye, Mayor Wetz Aye. All in favor, motion carried. Ordinance 09-2022 is attached and made a part of these minutes.

Discuss and/or motion to approve the second reading of Ordinance 07-2022 Appropriations Ordinance for the Fiscal year 2023: Motion was made by Commissioner Youngberg, 2nd by Commissioner Tennis to approve the second reading of Ordinance 07-2022 Appropriations Ordinance for the Fiscal year 2023. Roll call as follows: Commissioner Adams Aye, Commissioner Tennis Aye, Commissioner Youngberg Aye, Mayor Wetz Aye. All in favor, motion carried. Ordinance 07-2022 is attached and made a part of these minutes.

Discuss and/or motion on bids for propane: Motion was made by Commissioner Tennis, 2nd by Commissioner Youngberg to accept Enning propane bid of \$1.60/gallon. All in favor, motion carried.

Discuss and/or motion on building permit for 111 5th Street: Motion was made by Commissioner Tennis, 2nd by Commissioner Adams to approve the building permit for 111 5th Street. All in favor, motion carried.

Discuss and or motion on building permit for Amhurst, Block 6, Lot 3 and 4: Motion made by Commissioner Youngberg to approve the building permit for Amhurst, Block 6, Lot 3 and 4, 2nd by Commissioner Tennis. All in favor, motion carried.

Discuss and/or motion on Librarian Wonderly's request: Motion was made by Commissioner Tennis to approve cashing in the remaining CODs to be used for improvements for the library, 2nd by Commissioner Adams. Roll call as follows: Commissioner Adams Aye, Commissioner Tennis Aye, Commissioner Youngberg Aye, Mayor Wetz Aye. All in favor, motion carried.

Discuss and/or motion on Michelle Braning's agenda request: Motion was made by Commissioner Tennis to exempt Michelle Braning from Section 2.05 (stray, abandoned or unkempt animals) of the 04-2020 Ordinance (Animal Control Ordinance) with permission from property owner, 2nd by Commissioner Adams. Roll call as follows: Commissioner Adams Aye, Commissioner Tennis Aye, Commissioner Youngberg Nay, Mayor Wetz Aye. Motion carried.

Discuss and/or motion on purchasing a loader: Motion was made by Mayor Wetz, 2nd by Commissioner Adams to approve the purchase of a 2021 John Deere 344L loader. Roll call as follows: Commissioner Adams Aye, Commissioner Tennis Aye, Commissioner Youngberg Nay, Mayor Wetz Aye. Motion carried.

Update on 203 Ash St.: Discussion was had, no action taken.

Update on 201 Girard Ave.: Discussion was had, no further legal action required.

Citizen's Comments & Concerns: None

Committee/Dept. Head Reports

- A. **Finance-** written report
- B. **Sheriff Dept.-** no report
- C. **Liquor Store-** written report
- D. **Library-** written report
- E. **Museum-** written report
- F. **Fire Dept.-** no report
- G. **Public Works-** City Foreman Larry Parker
- H. **Ambulance-** Commissioner Youngberg & written report

Commissioner concerns/comments: None were heard

Meeting was adjourned at 7:06 p.m.

Next Regular Commissioners Meeting November 14, 2022

Published October , 2022

Kendahl Wetz, Finance Clerk

Published once at the total approximate cost of \$ _____

Mayor Kenneth Wetz

ORDINANCE NO. 07-2022

2023 APPROPRIATION ORDINANCE

BY THE COMMON COUNCIL OF THE CITY OF NEWELL THAT THE FOLLOWING SUMS ARE
 APPROPRIATED TO MEET THE OBLIGATIONS OF THE MUNICIPALITY FOR THE FISCAL YEAR 2023:

<u>FUND</u>	<u>GEN FUND</u>	<u>MEM FUN</u>	<u>PERP CA</u>	<u>LIQUOR</u>	<u>WATER</u>	<u>SEWER</u>	<u>IRR</u>	<u>TOTAL</u>
410 GENERAL GOVMT								
4110 LEG & EXECUTIVE	\$14,690							\$14,690
4115 CONTINGENCY	\$16,892		\$800	\$0		\$0		\$17,692
4130 ELECTIONS	\$1,648							\$1,648
4141 LEGAL	\$8,343							\$8,343
4142 FINANCIAL ADMIN	\$84,810							\$84,810
4192 GOVT BUILDINGS	\$68,894							\$68,894
TOTAL	\$195,277	\$0	\$800	\$0	\$0	\$0		\$196,077
420 PUBLIC SAFETY								
4211 POLICE	\$55,500							\$55,500
4220 FIRE DEPARTMENT	\$15,625							\$15,625
TOTAL	\$71,125	\$0	\$0	\$0	\$0	\$0		\$71,125
430 PUBLIC WORKS								
4310 HIGHWAY/STREETS	\$197,663							\$197,663
4316 STREET LIGHTING	\$17,510							\$17,510
4317 SNOW REMOVAL	\$20,100							\$20,100
4319 PEST WEED CONT	\$24,670							\$24,670
4323 SOLID WASTE COLL	\$75,000							\$75,000
4325 SEWER						\$74,541		\$74,541
4326 REST USE LANDFILL	\$23,521							\$23,521
4330 WATER					\$150,019			\$150,019
4330 IRRIGATION							\$28,000	\$28,000
4370 CEMETERY	\$21,438		\$480					\$21,918
TOTAL	\$379,902	\$0	\$480	\$0	\$150,019	\$74,541	\$28,000	\$632,942

<u>FUND</u>	<u>GEN FUND</u>	<u>MEM FUN</u>	<u>PERP CAR</u>	<u>LIQUOR</u>	<u>WATER</u>	<u>SEWER</u>	<u>IRR</u>	<u>TOTAL</u>
440	HEALTH & WELFARE							
4460	AMBULANCE SERV	\$22,000						\$22,000
	TOTAL	\$22,000	\$0	\$0	\$0	\$0		\$22,000
<u>450 RECREATION</u>								
4512	RECREATION	\$0						\$0
4520	PARKS	\$41,727						\$41,727
4550	LIBRARY	\$30,673						\$30,673
4580	MUSEUM	\$8,724						\$8,724
	TOTAL	\$81,124	\$0	\$0	\$0	\$0		\$81,124
<u>460 DEVELOPMENT</u>								
4653	PROMOTING CITY	\$3,000						\$3,000
	TOTAL	\$3,000	\$0	\$0	\$0	\$0		\$3,000
<u>470 DEBT SERVICE</u>								
4700	DEBT SERVICE	\$0	\$0	\$0	\$30,900	\$6,180		\$37,080
	TOTAL	\$0	\$0	\$0	\$30,900	\$6,180		\$37,080
<u>490 OTHER</u>								
4990	LIQUOR STORE			\$435,916				\$435,916
	TOTAL	\$0	\$0	\$435,916	\$0	\$0		\$435,916
<u>510 OTHER FIN USES</u>								
5110	TRANSFERS OUT	\$0	\$0	\$5,284	\$0	\$0		\$5,284
	TOTAL	\$0	\$0	\$5,284	\$0	\$0		\$5,284
<u>TOT APPROPRIATIONS</u>								
		\$752,428	\$1,280	\$441,200	\$180,919	\$80,721	\$28,000	\$1,484,548
		\$1,484,548						

	<u>FUND</u>	<u>GEN FUND</u>	<u>MEM FUN</u>	<u>PERP CAR</u>	<u>LIQUOR</u>	<u>WATER</u>	<u>SEWER</u>	<u>IRR</u>	<u>TOTAL</u>
		THE FOLLOWING DESIGNATES THE FUND OR FUNDS THAT MONEY DERIVED FROM THE FOLLOWING SOURCES IS APPLIED TO:							
	CASH BALANCE	\$26,726	\$0	\$0	\$0	\$0	\$0		\$26,726
310	TAXES	\$489,987							\$489,987
320	LIC & PERMITS	\$4,400							\$4,400
330	INTERGVNT REV	\$93,000							\$93,000
340	CHG GDS/SERVICE	\$110,567	\$1,280	\$441,200	\$180,919	\$76,838	\$28,000		\$838,804
350	FINES/FORFEITS	\$1,133	\$0		\$0	\$3,605			\$4,738
360	MISCELLANEOUS	\$4,429	\$0	\$0		\$206			\$4,635
380	OTHER REV	\$16,902	\$0	\$0	\$0				\$16,902
390	OTHER SOURCES	\$5,284	\$0			\$72			\$5,356
	TOTAL MEANS OF								
	FINANCE	\$752,428	\$0	\$1,280	\$441,200	\$180,919	\$80,721	\$28,000	\$1,484,548
	COMPARE WITH								
	APPROPRIATIONS	\$752,428	\$0	\$1,280	\$441,200	\$180,919	\$80,721	\$28,000	\$1,484,548
	DIFFERENCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

(THE TOTAL MEANS OF FINANCE BALANCES WITH THE TOTAL APPROPRIATIONS.)

THE FINANCE OFFICER IS DIRECTED TO CERTIFY THE FOLLOWING DOLLAR AMOUNT OF TAX LEVIES MADE
IN THE ORDINANCE TO THE COUNTY AUDITOR.

GENERAL FUND: \$214525

ATTEST:

BY _____

SHEILA SMITH, FINANCE OFFICER

CITY OF NEWELL

BY _____

KENNETH WETZ, MAYOR

FIRST READING:

9/12/2022

SECOND READING:

10/13/2022

PUBLISHED:

9/17/2022

PUBLISHED:

ORDINANCE 09-2022

THIS ORDINANCE REPEALS ORDINANCE NO. 01-2020

AN ORDINANCE ESTABLISHING THE MUNICIPALITY TO PAY ADVANCED PAYMENTS AND CLAIMS THAT ARE DUE BEFORE A REGULAR COMMISSIONERS MEETING

WHEREAS, it has come to the attention of the Board of Commissioners City of Newell, that some payments and claims are due and need to be paid before a regular Commissioners Meeting.

THEREFORE, BE IT ORDAINED, by the board of Commissioners of the City of Newell, Butte County, State of South Dakota that City of Newell, hereby establishes the Municipality Finance Officer to pay any advanced payments and claims that are due before the Regular Commissioners Meeting not to exceed \$35,000.

BE IT FURTHER ORDAINED, that the following will be in full force and effect:

1. A detailed account of expenditures will be presented at the regular meeting.
2. A claim of council with details of payments will need to be signed by Mayor and Commissioners for approval.
3. All checks and claims will need to be signed by the Finance Officer and Mayor before being mailed out for payment.

Sheila Smith-Finance Officer

Kenneth Wetz-Mayor

FIRST READING: October 13, 2022

Published:

SECOND READING:

Published:

EFFECTIVE UPON PUBLICATION