

**TOWN OF NEWELL
COMMISSIONER MEETING
JULY 13th, 2020
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Wetz followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Erk, Commissioner Humble, Commissioner Youngberg, Finance Officer Parrow, Finance Clerk Heisler

Adopt the Agenda: Motion made by Commissioner Erk to approve the Agenda of July 13th, 2020, 2nd by Commissioner Adams. All in favor, motion carried.

Approve Minutes of the June 4th, 2020 Commissioners Meeting: Motion made by Commissioner Youngberg to approve the minutes from June 4th, 2020 Regular Commissioner Meeting, 2nd by Commissioner Adams, all in favor, motion carried.

Approve Minutes of the June 25th, 2020 Special Commissioners Meeting: Motion made by Commissioner Youngberg to approve the minutes from June 25th, 2020 Special Commissioners Meeting, 2nd by Commissioner Humble. All in favor, motion carried.

Approving the Bills: Motion made by Commissioner Erk to approve June's bills, 2nd by Commissioner Humble. All in favor, motion carried.

PAYROLL: Finance Office \$ 1,826.22 Government Bldg. \$ 1,384.55, Streets \$ 1,795.17, Snow Removal \$ 1,019.38, Pest/Weed Control \$ 101.93, Sewer \$ 2,590.85, Landfill \$ 720.56, Water Dept. \$ 4,111.29 Cemetery \$ 568.92 Parks \$ 1,521.77 Library \$ 1,100.82 Museum \$1,020.37 Bar \$ 7,925.20 Total **Payroll** \$ 25,687.03

JUNE CLAIMS: 212-79 \$ 113.02 MARGE ADAMS \$250.00 ELECTIONS; ASSPC OF SD MUSEUMS \$15.00 DUES; AVERA HEALTH \$ 5,591.07 SERVICE; ARMSTRONG EXTINGUISHER \$720.00 SERVICE; BIRSCHBACH EQ & SUPPLY \$264.75 SUPPLIES; BUTTE MEADE WATER \$1,797.50 SAFETY CLASSES; BH POWER & LIGHT \$ 4,802.81 SERVICE; BH PIONEER \$ 163.12 SERVICE; BH PURE \$ 14.91 GOODS; BROWNS SMALL ENG. REPAIR \$ 256.09 MOWER REPAIR; BUTTE CO SHERIFF\$ 4,260.41 SERVICES; JARED BROWN \$330.00 LABOR; CASH-WA DIST. \$ 1,272.25 GOODS; CHAIN SAW CENTER \$861.30 SERVICE & SUPPLIES; CITY OF NEWELL \$ 532.17 WATER; COCA COLA \$ 309.25 GOODS; CORE & MAIN \$ 354.05 GOODS; DOUBLE STAR COMPUTING \$375.00 SERVICE; DENR \$260.00 FEES; EAGLE SALES OF THE BH \$ 8,086.10 GOODS; ECOLAB PEST ELIMINATION DIV. 131.61 PEST CONTROL; FISHER BEVERAGE \$ 4,250.40 GOODS; FIRST NATIONAL BANK \$ 1,956.09 GOODS; GOODS;HAWKINS INC. \$ 658.70 GOODS;JUDY HEISLER 29.58 MILEAGE; HOWDYS NEWMART \$ 138.39 GOODS; JOHNSON BROS. \$ 4,470.69 GOODS; KNIGHT SECURITY \$659.40 SERVICE; LEBER AG \$411.90 GOODS; MANGIS CONSTRUCTION \$4,903.05 WATER PROJECT; MARGE LADUE \$250.00 ELECTIONS; M & M SANITATION INC. \$247.20 PORTA POTTY'S CLEANING ; MARCO \$253.75 SERVICE; MITCHELL SERVICES \$ 929.00 CULVERTS; NEWELL GLASS \$275.00 WINDSHIELD; NEWELL MUSEUM \$ 100.00 PARKERS RENT; NEWELL HARDWARE \$ 545.55 GOODS; NEWELL SERVICE CENTER \$ 63.00 SERVICE; NEWELL STOP-N-SHOP \$ 931.34 FUEL; NEWELL TRAFFIC SIGNS \$30.34 SIGN; LARRY PARKER \$149.09 GOODS; PEPSI-COLA \$191.50 GOODS; PETTY CASH \$ 25.00 LETTERS; POSTMASTER \$ 140.00 STAMPS;PRO PRINT INC. 254.23 BROCHURES; QUILL CORP \$ 462.28 SUPPLIES;REPUBLIC BEVERAGE CO.\$ 2,446.51 GOODS; RSI \$ 4,577.18 SERVICES; RUNNINGS \$ 299.00 GOODS; SD LOTTERY \$100.00 SERVICE; SERVALL \$ 381.04 SUPPLIES; SD RETIREMENT \$ 2,208.07 SERVICE; SD ONE CALL \$ 31.50 FEES; SOUTHERN GLAZERS OF SD \$ 2,658.16 GOODS; STAN HOUSTON EQUIPMENT \$860.57 SUPPLIES FIRE TRUCK; UNITED FIRE GROUP \$400.00 INSURANCE(LITTLE LEAGUE); UNIVAR USA \$ 2,512.40 MISQ. SPRAY; US POSTAL SERVICE \$64.00 LIB BOX; LINDA VOLLMER \$250.00 ELECTION; VERIZON WIRELESS \$ 121.00 SERVICE; WRCTC \$ 889.00 SERVICE; WOLFFS PLUMBING \$453.84 (BAR) WESTERN STAR DOOR \$525.46 DOOR ON GARBAGE BLDG. TOTAL \$ 71,863.62

Commissioner Erk and Tiffany Tennis Oath of Office: The Oath of Office was administered by Finance Office Jennifer Parrow.

Commissioner Appointments:

- A. Public Safety – Commissioner Adams to include being on the Ambulance Board
- B. Public Works – Commissioner Youngberg
- C. Utilities – Commissioner Tennis
- D. Finance & Revenue – Commissioner Erk
- E. Ambulance Rep. – Commissioner Adams
- F. Museum & Library Rep. – Commissioner Tennis
- G. Commission President – Commissioner Adams

Citizen's Comments and Concerns (limit to 2 min.) Were heard and appreciated.

Discuss and/or motion to approve road into Barnard Ave. & 9th Street: Motion made by Commissioner Erk to approve a road into Barnard and 9th Street, 2nd by Commissioner Adams. All in favor, motion carried.

Discuss and/or motion to approve Building Permit from Todd & Hope Komes Block 52 Lots 1-5 for Home & Garage: Motion made by Commissioner Youngberg to approve a Building Permit for Todd & Hope Komes to build a house and garage Block 52 Lots 1-5, 2nd by Commissioner Erk. All in favor, motion carried.

Discuss and/or motion to approve Building Permit for Willow Creek Wind Towers Block 84 Lot A for operations & Maintenance: Motion made by Commissioner Erk to approve a Building Permit for Willow Creek Wind Towers Block 84 Lot A for an Operations and Maintenance Building, 2nd by Commissioner Youngberg. All in favor, motion carried.

First Reading of Resolution 03-2013 A Resolution Authorizing the Execution of Contractual Documents with the State of South Dakota for the Receipt of Cares Act Funds to Address the COVID-19 Public Health Crisis: First Reading of Resolution 03-2013 A Resolution Authorizing the Execution of Contractual Documents with the State of South Dakota for the Receipt of Cares Act Funds to Address the COVID-19 Public Health Crisis:

Motion made by Commissioner Erk, to approve Resolution 03-2013 Authorizing the Execution of Contractual Documents with the State of South Dakota for the Receipt of Cares Act Funds to Address the COVID-19 Public Health Crisis, 2nd by Commissioner Youngberg. All in favor, motion carried.

Motion to have Mayor Wetz sign the Cares Act Reimbursement Agreement: Motion made by Commissioner Adams to approve Mayor Wetz to sign the Cares Act Reimbursement Agreement, 2nd by Commissioner Tennis. All in favor, motion carried.

Committee/Dept. Head Reports: Finance Office: Finance: Finance Officer- Parrow **-Sheriff's Office:** Written Report **Liquor Store/ Bar:** Manager - Jessica Brown **Library:** Written Report Librarian Wonderly **Museum:** Written report by Museum Curator Linda Velder Fire **Department:** Report from Larry Parker **Public Works:** Foreman Parker **Ambulance:** Report from Commissioner Youngberg

Discuss and/or motion to approve a raise for Betty O'dea: Motion made by Commissioner Youngberg to approve Betty O'dea for Full time position, 2nd by Commissioner Erk. All in favor, motion carried.

Discuss Old Houses: Discussion was heard.

Commissioner's Comments and Concerns: Were heard and appreciated.

Discuss and/or Motion to go into Executive Session for Personnel Issues: Motion made by Commissioner Erk to go into Executive Session for Personnel and Legal issues, 2nd by Commissioner Tennis. In Executive at 7:18 PM out of Executive session at 7:50PM no action taken.

Meeting adjourned at 7:51PM

Next Regular Commissioner Meeting August 10th, 2020

Published, July 20th 2020

Judy Heisler, Finance Clerk

Published once at the total approximate cost of \$_____

Mayor Kenneth Wetz