

**TOWN OF NEWELL  
COMMISSIONER MEETING  
OCTOBER 21<sup>TH</sup>, 2019  
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Kenneth Wetz followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Erk, Commissioner Humble, Commissioner Youngberg, Finance Officer Parrow, Finance Clerk Heisler, were all present.

**Adopt the Agenda:** Motion made by Commissioner Humble to approve the Agenda of October 21th, 2019, 2<sup>nd</sup> by Commissioner Erk. All in favor, motion carried.

**Approve Minutes:** Motion made by Commissioner Youngberg to approve the minutes from September 9<sup>th</sup>, 2019, 2<sup>nd</sup> by Commissioner Erk. All in favor, motion carried.

**Discuss and/or motion to approve CDBG Grant Amendment:** Motion by Commissioner Erk to approve Mayor Wetz to sign for CDBG Grant Amendment, 2<sup>nd</sup> by Commissioner Adams. All in favor, motion carried.

**Citizen's Comments and Concerns (limit to 2 minutes):** Were heard and appreciated.

**Approving the Bills:** Motion made by Commissioner Youngberg to approve bills, 2<sup>nd</sup> by Commissioner Erk. All in favor, motion carried.

**September Payroll:** FINANCE OFFICE \$ 1,820.77; GOV'T BLDGS \$ 1,330.91; STREET DEPT.\$ 1,729.43; SNOW REMOVAL\$978.74; PEST/WEED CONTROL \$ 97.88; SEWER \$ 2,478.49; LANDFILL \$ 702.01; WATER \$ 3,947.04; CEMETERY \$ 589.71; PARKS DEPT. \$ 1,471.81; LIBRARY \$ 956.24; MUSEUM \$ 1,263.01; BAR/LIQ \$ 8,487.13; TOTAL PAYROLL \$ 25,853.17

**SEPTEMBER CLAIMS:** 212-79 \$ 271.76; AVERA HEALTH PLANS \$ 3,640.24 SERVICES;AL CORNELLA REF. SERVICE \$496.75 SERVICE;ARMSTRONG EXTINGUISHER \$103.00 SERVICE;BANYON DATA \$ 195.00 BH PIONEER \$173.25 SERVICE; BH POWER \$ 4,767.19;BH PURE 6.98; SERVICE; BUTTE CO SHERIFF\$ 4,260.41 SERVICES;BROSZ ENGINEERING \$ 11,900.00 SERVICE;BUTTE COUNTY REGISTER OF DEEDS \$30.00;CASH-WA DISTRIBUTING \$ 1,325.82 GOODS; CITY OF NEWELL \$ 783.15 WATER;CORE & MAIN \$3,436.02 GOODS; COCA COLA BOTTLING CO. \$ 428.75 GOODS; DAKOTA COUNTRY \$25.00 SUBSCRIPTION;EAGLE SALES OF THE BH \$ 1,947.45 GOODS; FIRST NATIONAL BANK \$ 1,699.31 GOODS;FISHER BEVERAGE \$ 2,080.05 GOODS; FREDERICKSON LAW OFFICES \$184.50 SERVICES;GENE'S LOCK SHOP \$235.00 SERVICE;HAWKINS \$2,531.07;HOWDYS NEWMART \$ 116.02 GOODS;JENNER EQUIPMENT \$121.28 SERVICES; JOHNSON BROS\$ 4,097.58 GOODS;JUDY HEISLER \$21.00 SUPPLIES; LOOK UP STORAGE \$40.00 STORAGE; MARCO \$235.12 CONTRACT;M & M SANITATION \$ 41.29 SERVICES;MANGIS CONSTRUCTION \$456.12 SERVICE; ND CREDIT COLLECTIONS \$ 335.00; NEWELL GLASS 235.00 GOODS/SERVICE; NEWELL HARDWARE \$303.96 GOODS;NEWELL SERVICE CENTER \$270.39 SERVICE; NEWELL STOP N SHOP \$771.69 GOODS;LAWRENCE PARKER \$111.37 GOODS;PEPSI-COLA \$59.00 GOODS; PETTY CASH \$124.24 POSTAGE; POSTMASTER \$140.00 STAMPS; QUILL CORP. \$1,064.09 GOODS; RDO EQUIPMENT \$410.08 REPAIRS;REPUBLIC BEVERAGE CO \$9,546.50; RUNNINGS \$179.99 SAW; RSI \$360.00 GARBAGE RALLY; SD DEPT. OF TRANSPORTATION \$16.00 SIGN; SD RETIREMENT \$2,017.29 RETIREMENT; S& S ROADRUNNER \$82.80; SANDCREEK PRINTING \$344.09 SUPPLIES; SD FEDERAL PROPERTY AGENCY \$21.00 SUPPLIES; SERVALL UNIFORM/LINEN CO \$762.43 SERVICE; SERVICEMASTER CLEAN \$643.50 RUG CLEANING MUSEUM/TOWN OFFICE; SOUTHERN GLAZERS OF SD \$1,145.30 GOODS; TEAM LAB \$808.50 ROAD PATCH;VERIZON \$121.80 SERVICE; WRCTC \$905.35 SERVICE; **GRAND TOTAL \$ 72281.28**

**Committee/Dept. Head Reports:** **Finance Office:** Finance Officer- Parrow -**Sheriff's Office:** Written Report **Liquor Store:** - **Museum:** No Report **Library:** Written Report Librarian Lisa Wonderly **Fire Department:** Verbal report given by Larry Parker **Public Works:** Foreman Larry Parker

**Commissioner's Comments and Concerns:** Were heard and appreciated.

**Discuss and/or motion to renew Newell Bar and Liquor Stores package (off-sale) Liquor license for 2020:** Hearing was opened at 18:35PM hearing no comments closed at 18:37PM. Motion made by Commissioner Adams to approve license for Newell Bar and Liquor store package (off-sale) for 2020, 2<sup>nd</sup> by Commissioner Humble. All in favor, motion carried. Roll call Commissioner Adams- Yea, Commissioner Erk – Yea, Commissioner Humble – Yea, Commissioner – Youngberg – Yea, Mayor Wetz - Yea

**Discuss and/ or motion to renew Newell Bar and Liquor Stores retail (on-sale) Liquor license for 2020:** Hearing was opened up at 18:39 hearing no comments closed at 18:41PM. Motion made by Commissioner Humble to approve license for Newell Bar and Liquor Stores retail (on-sale) Liquor license for 2020, 2<sup>nd</sup> by Commissioner Adams. All in favor, motion carried. Roll call Commissioner Adams- Yea, Commissioner Erk – Yea, Commissioner Humble – Yea, Commissioner Youngberg -Yea, Mayor Wetz - Yea

**Discuss and /or motion to renew Newell Bar and Liquor Stores retail (on-sale) Liquor license for 2020:**

Hearing was opened up at 18:44PM hearing no comments closed at 18:46PM. Motion made by Commissioner Humble to approve license for Newell Bar and Liquor Stores (on-sale) Liquor license for 2020, 2<sup>nd</sup> by Commissioner Adams. All in favor, motion carried. Roll call Commissioner Adams – Yea, Commissioner Erk – Yea, Commissioner Humble – Yea, Commissioner Youngberg – Yea.

**Discuss and /or motion to renew TJ's Café' & Waterin' Hole retail (on-sale) Liquor license for 2020:** Hearing was opened up at 18:50PM hearing no comments closed at 18:52PM. Motion made by Commissioner Erk to renew license for TJ's Café' & Waterin Hole retail (on-sale) Liquor license for 2020, 2<sup>nd</sup> by Commissioner Humble. All in favor, motion carried. Roll call Commissioner Adams – Yea, Commissioner Erk – Yea, Commissioner Humble – Yea, Commissioner Youngberg – Yea, Mayor Wetz – Yea.

**Discuss and/or motion to renew TJ's Café' & Waterin' Hole retail (on-off sale) Wine for 2020:** Hearing was opened up at 18:55PM hearing no comments closed at 18:57PM. Motion made by Commissioner Youngberg to renew TJ's Café' & Waterin Hole retail (on-off sale) Wine for 2020, 2<sup>nd</sup> by Commissioner Youngberg. All in favor, motion carried. Roll call Commissioner Adams – Yea, Commissioner Erk – Yea, Commissioner Humble – Yea, Commissioner Youngberg – Yea, Mayor Wetz – Yea.

**Discuss and/or motion to renew Newell Hotel & Apartments retail (on-off sale) Wine for 2020:** Hearing was opened up at 19:02PM hearing no comments closed at 19:04PM. Motion made by Commissioner Adams to renew Newell Hotel & Apartments retail (on-off sale) Wine for 2020, 2<sup>nd</sup> by Commissioner Erk. All in favor, motion carried. Roll call Commissioner Adams – Yea, Commissioner Erk – Yea, Commissioner Humble – Yea, Commissioner Youngberg – Yea, Mayor Wetz – Yea.

**Discuss and/or motion to approve building permit for Donald goodin:** Denied due to not owning property

**Discuss and/or motion to approve building permit for Joy Jeffries:** Motion made by Commissioner Humble to deny a building permit to Joy Jeffries for not enough information, 2<sup>nd</sup> by Commissioner Adams. All in favor, motion carried.

**Discuss and/or motion to approve building permit for Robert Newth:** Motion made by Commissioner Erk to approve building permit for Robert Newth, 2<sup>nd</sup> by Commissioner Youngberg. All in favor, motion carried.

**Discuss and/or motion to approve Mayor to sign Liquor operating agreement with TJ's Café' and Waterin Hole:** Motion made by Commissioner Humble to approve the Mayor to sign Liquor operating agreement with TJ's Café' & Waterin Hole, 2<sup>nd</sup> by Commissioner Erk. All in favor, motion carried.

**Discuss and/or motion to approve Amendments to the Personnel Policy Manual 140 Group Health Insurance Benefits, 168 Paydays and 184 Smoking:** Motion made by Commissioner Erk to approve the Amendments to the Personnel Policy Manual 140 Group Health Insurance Benefits, 168 Paydays and 184 Smoking, 2<sup>nd</sup> by Commissioner Humble. All in favor, motion carried.

**Discuss and/or motion to approve Amendments to the Personnel Policy Manual for the Additional Policy for all Liquor store/bar Employees 210 Checks:** Motion made by Commissioner Erk to approve Amendments to the Personnel Policy Manual for the Additional Policy for all Liquor store/bar employees 210 checks, 2<sup>nd</sup> by Commissioner Youngberg. All in favor, motion carried.

**Discuss and/or motion to move November 11<sup>th</sup>, Regular Commissioners Meeting due to being a Holiday:** Motion made by Commissioner Erk to move the November 11<sup>th</sup> Commissioners Meeting to November 12<sup>th</sup>, due to a Holiday, 2<sup>nd</sup> by Commissioner Youngberg. All in favor, motion carried.

**Discuss and/or Motion to go into Executive Session for Personnel issues:** Motion made by Commissioner Erk to go into Executive session for Personnel issues at 19:47PM, 2<sup>nd</sup> by Commissioner Youngberg. Out of Executive session at 20:47. Motion made by Commissioner Youngberg to appoint Barbara Yung as bar manager for \$30,000.00 per year, 2<sup>nd</sup> by Commissioner Erk. All in favor, Commissioner Humble abstained, Commissioner Adams – Yea, Commissioner Erk – Yea, Commissioner Youngberg – Yea, Mayor Wetz- Yea.

**Adjourn at 20:52 PM**

**NEXT REGULAR MEETING WILL BE NOV 12 TH, 2019 AT 6 PM AT 101 E 3<sup>RD</sup> STREET**

**Published October 31<sup>th</sup>, 2019**

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Judy Heisler, Finance Clerk

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Mayor Kenneth Wetz

