

**TOWN OF NEWELL
COMMISSIONER MEETING
MARCH 12TH, 2018
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Keolker followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Humble, Commissioner Howie, Commissioner Youngberg, Finance Officer Parrow, Finance Clerk Heisler, and City Attorney John Fredrickson were all present.

Mayor called for a recess to move the meeting to 108 3rd Street Newell City Hall for more room

Adopt the Agenda: Motion made by Commissioner Humble to approve the March 12th, 2018 Agenda with the removal of #16, 2nd by Commissioner Howie. All in favor, motion carried.

Approve Minutes: Motion to approve the minutes of 12 February 2018 by Commissioner Youngberg, 2nd by Commissioner Adams. All in favor, motion carried.

Discuss and/or motion to approve the 2nd reading of Ordinance 2018-01 Administrative Code Enforcement:

Citizen's Comments and Concerns (limit to 2 minutes): Discussions were heard and appreciated. Motion by Commissioner Adams to table this Ordinance 2018-01 until the next regular commissioners meeting, 2nd by Commissioner Howie. Roll Call was taken as follows – Commissioner Humble – aye, Commissioner Howie – aye, Commissioner Adams – aye, Commissioner Youngberg – nay. Motion tabled.

February Payroll; FINANCE OFFICE \$ 1,935.60; GOV'T BLDGS \$1,187.99; STREET DEPT. \$ 1,539.51; SNOW REMOVAL \$ 881.27; PEST/WEED CONTROL \$ 88.10; LANDFILL \$ 528.80; CEMETERY \$ 88.10; PARKS DEPT. \$ 793.15; LIBRARY \$ 924.83; MUSEUM \$ 903.51; BAR/LIQ \$ 8,132.63; WATER DEPT. \$3,517.56; SEWER DEPT. \$ 2,283.71; TOTAL PAYROLL \$ 22,804.76

CLAIMS: AVERA HEALTH PLANS \$ 5,545.69 SERVICES; ARMSTRONG \$ 104.37; AIR DOC \$1989.80 HEAT BAR; BANYON DATA SYSTEM \$1,090.00 SERVICES; BH PIONEER \$ 365.22 GOODS; BH POWER \$ 6,260.92 SERVICES; BH PURE \$6.98 GOODS; BUTTE CO SHERIFF \$ 4,260.41 SERVICES; CASH-WA DISTRIBUTING \$ 579.76 GOODS; ECOLAB PEST ELIMINATION \$88.56 GOODS; COMPANION \$299.00 SOFTWARE RENEWAL; CITY OF NEWELL \$ 514.91 SERVICES; COCA COLA BOTTLING \$ 501.50 GOODS; CORE & MAIN \$ 770.10 NEW METERS REPLACEMENT; CITY OF NEWELL \$520.43 SERVICE; COMBINES INSURANCE SERVICES \$142.45 SERVICES; CNA SURETY \$ 593.50 SERVICES; DAKOTA LUMBER CO \$18.78 GOODS; DAKOTA COUNTRY BAND \$500.00 ENTERTAINMENT; DRUG SCREENING \$210.00 SERVICES; EAGLE SALES \$ 4,023.10 GOODS; ENNING PROPANE \$ 6,011.88; FISHER BEVERAGE \$ 2,063.80 GOODS; FIRST NATIONAL BANK \$ 1,433.27 SERVICES; FRONTIER GLASS \$20.00 GOODS; HAWKINS \$ 584.75 GOODS; HOWDY'S NEW MART \$ 212.04 GOODS; INDUSTRIAL SITE SERVICES \$1,889.04 GOODS; JACK JOHNSON \$373.65 SERVICE; JENNER EQUIPMENT \$ 144.91 GOODS; JOHNSON BROS \$ 3,539.06 GOODS; KDSJ 98 AM RADIO \$ 200.00 SERVICES; LOOK UP STORAGE \$40.00 LCA BANK CORP \$ 1,200.57 POS SYSTEM BAR; PETTY CASH \$ 4.00; MICHAEL KEOLKER \$ 123.74 MILAGE; KNIGHT SECURITY 250.00 SERVICE; MARC \$350.30 GOODS; MARCO \$ 463.32 SERVICES; MICROMARKETING LLC \$40.99 GOODS; NEWELL BAR \$165.94 LOTTERY; NEWELL HARDWARE AND SUPPLY \$ 275.94 GOODS; NEWELL SERVICE CENTER \$ 373.07 SERVICES; NEWELL STOP N SHOP \$ 1,700.91 GOODS; NEWMAN TRAFFIC SIGNS \$ 85.92 GOODS; PEPSI \$ 42.50 GOODS; RDO EQUIPMENT \$ 233.30; REPUBLIC BEVERAGE \$ 5,463.72 GOODS; SAND CREEK PRINTING \$ 342.07 GOODS; SERVALL UNIFORMS \$ 436.66 GOODS; SD RETIREMENT SYSTEM \$1,946.94 SERVICES; SOUTHERN GLAZERS OF SD \$260.80; STAN HOUSTON EQUIP. \$159.35;; SD RETAILERS \$ 124.00 DUES/FEES; US POSTAL SERVICE \$ 156.00 GOODS; WRCTC \$ 903.59 SERVICES; VERL TIFFT \$ 33.90 MEALS FOR WASTE CLASS; QUILL \$ 70.57 GOODS; VERIZON \$ 235.38 SERVICE; WILLOW CREEK TAX LLC \$ 45.00 TAX QUESTIONS; **GRAND TOTAL \$ 59,958.36**

Approving Bills: Motion by Commissioner Humble to approve the February bills, 2nd by Commissioner Howie. All in favor, motion carried.

Committee Reports: Finance Office: Finance Officer Parrow - **Sheriff's Office -Deputy Clements -Liquor Store:** Lorri Olson, **Museum:** Written Report by Linda Velder - **Library:** Lisa Wonderly -, **Fire Department:** Verl Tiffit - **Building Inspector/Ordinance Officer:** John Perry - **Public Works:** Foreman Larry Parker - **Ambulance:** Given by Mayor Keolker, Motion by Commissioner Howie, 2nd by Commissioner Adams, to approve the Committee reports. All in favor, motion carried

Commissioner's Comments and Concerns: Were heard and appreciated

Agenda Request for Kurt Hocking- Assisted Living Facility: Kurt Hocking gave a report on putting an Assisted Living facility in Newell. If anyone has any questions or concerns they can get a hold of Kurt Hocking.

Approve pay raise of \$.29 for Verl Tiffit passing WD class 1 exam: Motion to approve pay raise of \$.29 for Verl Tiffit by Commissioner Howie, 2nd by Commissioner Humble. All in favor, motion carried.

Discuss and/or motion to approve Election Workers for Election on April 10th 2018: Motion made by Commissioner Adams to approve Election Workers for Municipal Election on April 10th, 2018 – Linda Vollmer, Eleanor Milberg, Marge Adams, 2nd by Commissioner Howie. All in favor, motion carried.

Discuss and/or motion to approve Annual drinking water report: Motion made by Commissioner Howie to approve 2017 Annual Drinking Water Report, 2nd by Commissioner Adams. All in favor, motion carried. Finance Office has written copies of this report if anyone would like a copy.

Discuss and/or motion to approve 2017 Annual Report: Motion made by Commissioner Humble to approve 2017 Annual Report, 2nd by Commissioner Howie. All in favor, motion carried.

Discuss and/or motion for John Perry to attend the SD Association of Code Enforcement Training

Conference May 9-10 in Pierre: Motion made by Commissioner Humble to approve John Perry to attend the SD Association of Code Enforcement Training Conference on May 9th 2018 in Pierre, 2nd by Commissioner Adams. All in favor, personnel reasons Commissioner Youngberg abstained from voting, motion carried.

Discuss SDC Law on under Twenty-one years old in bar: After adopting the Agenda this item was taken off the agenda by Commissioner Humble, 2nd by Commissioner Howie.

Board of Equalization Meeting Monday 19 March at 2 pm

Discuss to hold April Commissioners Meeting on the third Monday (April 16th) due to elections: Motion was made by Commissioner Howie to hold the April Commissioners Meeting April 16th, 2018 due to election, 2nd by Commissioner Humble. All in favor, motion carried.

Motion made by Commissioner Humble to adjourn meeting, 2nd by Commissioner Adams meeting adjourned at 19:20PM

NEXT REGULAR MEETING WILL BE MONDAY 16th, APRIL 2018 AT 6 PM AT 101 E 3RD STREET

BOARD OF EQUALIZATION MEETING 19 MARCH 2018

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Judy Heisler, Finance Clerk

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M.R. Keolker Mayor