

**TOWN OF NEWELL
COMMISSIONER MEETING
FEBRUARY 12TH, 2018
UNAPPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Keolker followed by the Pledge of Allegiance. Commissioner Adams, Commissioner Humble, Commissioner Howie, Commissioner Youngberg, Finance Officer Parrow, and Finance Clerk Heisler were all present.

Adopt the Agenda: Motion made by Commissioner Howie to accept the February 12th, 2018 with the following changes #20 moved up to #8, 2nd by Commissioner Humble. All in favor, motion carried.

Approve Minutes: Motion to approve the minutes of 08 January 2018 by Commissioner Howie, 2nd by Commissioner Humble. All in favor, motion carried.

Approve Minutes: Motion to approve the minutes of Special Meeting on 16th of January 2018 by Commissioner Howie, 2nd by Commissioner Adams. All in favor, Commissioner Youngberg abstained.

Citizen's Comments and Concerns (limit to 2 minutes): Were heard and appreciated

January Payroll; FINANCE OFFICE \$ 3,343.51; GOV'T BLDGS \$1,822.05; STREET DEPT. \$ 2,059.94; SNOW REMOVAL \$ 1,211.74; PEST/WEED CONTROL \$ 121.16; LANDFILL \$ 727.05; CEMETERY \$ 121.16; PARKS DEPT. \$ 1,090.54; LIBRARY \$ 1,281.24; MUSEUM \$ 535.65; BAR/LIQ \$ 11,662.59; WATER DEPT. \$4,878.60; SEWER DEPT. \$ 3,182.14; TOTAL PAYROLL \$ 32,037.37

CLAIMS:ARMSTRONG EXT \$710.00;AVERA HEALTH PLANS \$ 5,197.42 SERVICES;BATTERIES & BULBS \$48.95 GOODS;BH PIONEER \$ 165.03 GOODS; BH POWER \$ 6,428.11 SERVICES;BH PURE \$13.95 GOODS;BIERSCHBACH EQ & SUPPLY \$ 1,018.44 GOODS; BROZ ENGINEERING \$5,425.00 SURVEY; BUTTE CO SHERIFF \$ 4,260.41 SERVICES; BUTTE-LAWRENCE LIVESTOCK \$200.00 4-h DONATION; CASH-WA DISTRIBUTING \$ 1,424.65 GOODS;MID CONTINENT TESTING LABS \$94.75 CITY OF NEWELL \$ 520.43 SERVICES; COCA COLA BOTTLING \$ 455.00 GOODS;CORE & MAIN \$ 1,240.91 NEW METERS REPLACEMENT;COLLEEN BRUNNER \$320.00 SERVICE;CITY OF NEWELL \$520.43 SERVICE; COMBINES INSURANCE SERVICES \$142.45 SERVICES;DAKOTA LUMBER \$137.60 GOODS; DRUG SCREENING \$60.00 SERVICES; EAGLE SALES \$ 2,965.50 GOODS;ENNING PROPANE \$ 2,957.15;FISHER BEVERAGE \$ 2,101.95 GOODS;FIRST NATIONAL BANK \$ 1,422.61 SERVICES;FREDERICKSON LAW OFFICES \$ 548.39 LEGAL SERVICES;HAWKINS \$ 516.78 GOODS;HOWDY'S NEW MART \$ 66.31 GOODS;HEIMAN FIRE EQUIPMENT \$ 412.35 GOODS; J \$ D PRECAST INC. \$ 280.00 GOODS; J.P. COOKE CO. \$82.55 DOG LIC.;JENNER EQUIPMENT\$ 487.63 GOODS;JOHNSON BROS \$ 2,337.18 GOODS;KDSJ 98 AM RADIO \$ 150.00 SERVICES;LOOK UP STORAGE \$80.00 STORAGE FEE;GOODS;MICROMARKETING LLC \$40.99 GOODS; MICHAEL KEOLKER \$ 374.98 MILAGE & ROOM;KTE KICKEN KAROKE \$ 300.00 SERVICE; KNIGHT SECURITY 250.00 SERVICE;KOMES & SONS \$2,165.08 SERVICES; MARCO \$655.28 SERVICES;NEWELL BAR \$991.03 LOTTERY; NEWELL HARDWARE AND SUPPLY \$ 658.94 GOODS;NEWELL SERVICE CENTER \$ 148.39 SERVICES;NEWELL STOP N SHOP \$ 1,127.58 GOODS;NEWMAN TRAFFIC SIGNS \$30.26 GOODS;ONE OVERDRIVE WAY \$600.00 BOOKS LIB.;PEPSI \$ 193.40 GOODS; PETTY CASH \$ 93.18;PARENTS WHO CARE \$25.00 DONATION; QUILL \$ 186.29 GOODS;RUNNINGS \$180.47 GOODS; REFUSE SOLUTIONS \$ 4,489.35 SERVICES;REPUBLIC BEVERAGE \$ 1,976.02 GOODS;RDO EQUIPMENT \$ 92.04 REPAIR; S & S ROADRUNNER \$ 21.79 GOODS; SAND CREEK PRINTING \$ 272.80 GOODS; SERVALL UNIFORMS \$ 432.46 GOODS;SD RETIREMENT SYSTEM \$2,823.68 SERVICES;SD ONE CALL \$ 22.05;SD FEDERAL PROPERTY AGENCY \$ 669.00 GOODS; SEC. OF STATE \$30.00 DUES/FEES; US POSTAL SERVICE \$236.00 GOODS;WRCTC \$ 897.57 SERVICES;WESTERN HORSEMAN \$24.00 GOODS;WILDHORSE DIST. \$1,294.06 GOODS; VERIZON \$ 235.42 SERVICE;US TREASURY \$ 3,753.56 TAX'S; **GRAND TOTAL \$ 68,082.60**

Approving Bills: Motion by Commissioner Youngberg to pay all the bills except the \$294.00 for the Hotel Room in Pierre for Mayor Keolker motion failed due to no 2nd. Motion made by Commissioner Adams to approve the January bills, 2nd by Commissioner Howie. Commissioner Adams voting aye, Commissioner Howie voting aye, Commissioner Humble Voting aye, Commissioner Youngberg voting nay, Mayor Keolker voting aye.

Committee Reports: Finance Office: Finance Officer Parrow -**Sheriff's Office** -Written report -**Liquor Store:** Lorri Olson, **Museum:** Written Report by Linda Velder - **Library:** Lisa Wonderly -, **Web Administrator:** Colleen Brunner: **Fire Department:** No Report - **Building Inspector/Ordinance Officer:** John Perry -**Public Works:** Foreman Larry Parker - **Ambulance:** Given by the Mayor Keolker, Motion by Commissioner Howie, 2nd by Commissioner Humble, to approve the Committee reports. All in favor, motion carried

Commissioner's Comments and Concerns: Were heard and appreciated

Approve pay raise of .29 for Verl Tiff passing Water Treatment Class 1 exam: Motion to approve pay raise of \$.29 for Verl Tiff by Commissioner Humble, 2nd by Commissioner Howie. All in favor, motion carried.

Approve pay raise of .29 for Judy Heisler passing Notary Class: Motion by Commissioner Howie to approve pay raise of \$.29 for Judy Heisler for passing Notary Class, 2nd by Commissioner Humble. All in favor, motion carried.

Approve to hire Colleen McTaggart at \$ 8.85 and Joe Schreiner at \$ 8.85: Motion by Commissioner Howie to hire Colleen McTaggart at \$8.85 and Joe Schreiner at \$8.85, 2nd by Commissioner Youngberg. All in favor motion carried.

Newell Ram Sale contract: Motion by Commissioner Youngberg to approve the Memorandum of Understanding between Town of Newell and Newell Ram Show and Sale, 2nd by Commissioner Adams. All in favor, motion carried.

Discuss or motion to approve the hiring of the Finance Officer instead by appointment: Motion made by Commissioner Howie that the City Commissioners hire instead of appoint the Town of Newell Finance Officer, 2nd by Commissioner Youngberg. All in favor, motion carried.

Board of Equalization Meeting Monday 26th March 2018 at 2pm

Discuss and/or motion to approve Forman Parker to attend the Water Technology Expo April 25 & 26th 2018 in Rapid City: Motion made by Commissioner Howie to approve Forman Parker to attend the Water Technology Expo April 25th & 26th 2018, 2nd by Commissioner Adams. All in favor, motion carried.

Discuss and/or motion to approve to have public works attend SDARWS Safety Training in Newell with Butte Meade water and to cover half of the cost: Motion made by Commissioner Howie to approve public works employees to attend SDARWS Safety Training in Newell with Butte Meade Water and to cover half of the cost, 2nd by Commissioner Humble. All in favor, motion carried.

Discuss and/or approve heat repairs in the Bar: Motion made by Commissioner Howie to approve Air Doc \$1,950 for the heating repairs in the Bar, 2nd by Commissioner Humble. All in favor, motion carried.

Discuss and/ or approve front door of Bar and Liquor Store: Motion made by Commissioner Humble to approve a New Front Door to the Bar, 2nd by Commissioner Adams. All in favor, motion carried.

Discuss and/ or approve the lighting and computer issues in the Newell Library: Motion made by Commissioner Howie to approve paying half of the cost of new lighting in the Library \$1,250, 2nd by Commissioner Youngberg. All in favor, motion carried.

First Reading of Ordinance 2018-01 administrative code enforcement: Motion made by Commissioner Humble to approve the first reading of Ordinance 2018-01 administrative code enforcement, 2nd by Commissioner Adams. Roll Call vote – Commissioner Adams aye, Commissioner Howie aye, Commissioner Humble aye, Commissioner Youngberg nay, Mayor Keolker aye.

Discuss and/ or motion to approve the 2018-2020 Museum Board of Directors: Motion made by Commissioner Howie to approve the 2018-2020 Museum Board of Directors David Morell, Douglas Parrow, Annitta Stolnack, Sheryl Scott, Lynette Culver, 2nd by Commissioner Youngberg. All in favor, motion carried.

Discuss and/ or motion to approve new POS system for bar: Motion by Commissioner Howie to approve LAVU POS System in the bar @ \$ 410.78 a month for 36 months, 2nd by Commissioner Humble. All in favor, motion carried.

Adjourn meeting at 20:14 PM

NEXT REGULAR MEETING WILL BE MONDAY 12th, MARCH 2018 AT 6 PM AT 101 E 3RD STREET

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Judy Heisler, Finance Clerk

Published once at the total approximate cost of \$ _____

M.R. Keolker Mayor