

**TOWN OF NEWELL
COMMISSIONER MEETING
NOVEMBER 13TH, 2017
APPROVED MINUTES**

The Town of Newell Commissioners met in regular session at 18:00 at the Town Office Building. The meeting was called to order by Mayor Keolker followed by the Pledge of Allegiance. Commissioner Adams, Commissioner, Commissioner Humble, Commissioner Howie, Commissioner Youngberg, Finance Officer Parrow, and Finance Clerk Heisler were all present.

Adopt the Agenda: Motion made by Commissioner Youngberg, 2nd by Commissioner Howie to accept the November 13th, 2017 Agenda with adding #17 going into Executive Session for Personnel Issues changing the order to #11 after #17. All in favor, motion carried.

Approve Minutes: Motion by Commissioner Humble, 2nd by Commissioner Youngberg, to approve the minutes of October 9th 2017, with corrections. All in favor, motion carried

Citizen's Comments and Concerns (limit to 2 minutes): Were heard and appreciated

Approving Bills: Motion made by Commissioner Howie to approve Octobers Bills, 2nd by Commissioner Adams Roll Call – Commissioner Youngberg – Yea, Commissioner Humble – Yea, Commissioner Adams – Yea, Commissioner Howie – Yea, Mayor Keolker – Yea, all in favor, motion carried.

Octobers Payroll; FINANCE OFFICE \$2,277.60; GOV'T BLDGS \$1,516.39; STREET DEPT. \$1,498.51; SNOW REMOVAL \$836.14; PEST/WEED CONTROL \$ 83.59; LANDFILL \$ 503.01; CEMETERY \$ 89.25; PARKS DEPT. \$ 759.29; LIBRARY \$943.18; MUSEUM \$ 619.57; BAR/LIQ \$ 6,785.49; WATER DEPT. \$3,417.49; SEWER DEPT. \$ 2,250.77; TOTAL PAYROLL \$21,580.28

CLAIMS: 212-79 \$ 537.44 GOODS; AVERA \$7,515.93 SERVICES; BH POWER \$ 5,294.60 SERVICES; BH WEEKLY GROUP \$ 159.89 SERVICES; BIERSCHBACH EQ & SUPPLY \$ 567.40 GOODS; BLACK HILLS PURE, INC. \$ 55.81; BLACK HILLS ASPHALT \$ 1,840.82 GOODS; BUTTE CO SHERIFF \$ 4,093.74 SERVICES; CASH-WA DISTRIBUTING \$ 2093.08 GOODS; CERTIFIED LABS \$303.10 GOODS; COCA COLA \$ 309.00 GOODS; CITY OF NEWELL \$ 549.01 SERVICES; COLLEEN BRUNNER \$320.00 SERVICE; COMBINED INSURANCE \$204.21 INSURANCE; DENNIS MYRICE \$75.00 SERVICES; DRUG SCREENING SERVICES \$120.00 SERVICES; ECOLAB PEST ELIM. DIV \$ 165.93 GOODS; EAGLE SALES \$3290.40 GOODS; FISHER BEVERAGE \$ 2243.00 GOODS; FIRST NATIONAL BANK \$803.05 SERVICES; FREDERICKSON LAW OFFICES \$1026.00 LEGAL SERVICES; HAWKINS \$ 530.44 GOODS; HOWDY'S NEW MART \$ 189.01 GOODS; JENNER EQUIPMENT \$695.93 GOODS; JOHNSON BROS \$4104.36 GOODS; JUDY HEISLER \$34.56 TRAVEL; JENNIFER PARROW \$52.92 TRAVEL; MIKE KEOLKER \$ 149.86 TRAVEL; KDSJ 98 AM RADIO \$150.00 SERVICES; LOOK UP STORAGE \$40.00 STORAGE FEE; LOUIS BERLOLOTTO \$150.00 SERVICES; MARC \$ 5,993.50 GOODS; MARCO \$358.38 SERVICES; MID CONTINENT TESTING \$573.50 SERVICES; MITCHELL SERVICES \$ 192.40; NEWELL HARDWARE AND SUPPLY \$ 914.82 GOODS; NEWELL SERVICE CENTER \$ 352.54 SERVICES; NEWELL STOP N SHOP \$322.23 GOODS; NEWELL BAR \$520.00 LOTTO; NEWELL GLASS \$2020.00 SERVICES; NOTARY LAW INSITITUTE \$268.00 SERVICES; PEPSI \$112.55 GOODS; PIETILA PROPERTY AND REPAIR \$1234.96 SERVICES; QUILL \$ 232.59 GOODS; REFUSE SOLUTIONS \$ 4,489.35 SERVICES; REPUBLIC BEVERAGE \$9300.10 GOODS; S&S ROADRUNNER \$ 696.39 GOODS; SAND CREEK PRINTING \$440.85 GOODS; SD MUNICIPAL LEAGUE \$814.64 SERVICES; SERVALL UNIFORMS \$543.36 GOODS; SD RETIREMENT SYSTEM \$1911.60 SERVICES; SD ONE CALL \$ 23.10; SCOTT TURO \$57.06 WATER REFUND; USA BLUEBOOK \$158.75 GOODS; US POSTAL SERVICE \$40.00 GOODS; VAUGHN PLUMBING \$ 132.56 GOODS; VELDER LINDA \$69.12 TRAVEL; VERISON \$229.04 SERVICES; WRCTC \$850.11 SERVICES; **GRAND TOTAL \$85557.92**

Committee Reports: Finance Office: Finance Officer Parrow - **Sherriff's Office:** Report given - **Liquor Store:** Bar Manager Lorri Olson - **Museum:** Museum Curator Linda Velder - **Library:** Written report by Librarian - Lisa Wonderly -, **Web Administrator:** Colleen Brunner - **Fire Department:** Larry Parker - **Building Inspector/Ordinance Officer:** John Perry - **Public Works:** Foreman Larry Parker - **Ambulance:** Given by the Mayor Keolker, Motion by Commissioner Howie, 2nd by Commissioner Adams, to approve the committee reports. All in favor, motion carried

Commissioner's Comments and Concerns: No Concerns or Comments.

Dawn Olson – Discuss how she would like to take on Updating the Kitchen in the City Hall. Motion made by Commissioner Youngberg to approve Dawn Olson getting a blueprints and cost of this project and her doing Fund Raisers to fund this project, 2nd by Commissioner Howie. All in favor, motion carried.

Discuss and/or motion to approve New Designation for Legal Publication: Motion made by Commissioner Youngberg to approve the Black Hills Pioneer for the balance of 2017, 2nd by Commissioner Humble. All in favor, motion carried.

Christmas Party Dec. 9th, 2017 for Employees given by Commissioner & Mayor: Motion made by Commissioner Adams, 2nd by Commissioner Howie to approve Christmas Party Dec. 9th. All in favor, motion carried.

Discuss and/or motion to approve estimate on an attached 8X12 covered shelter for town offices: Motion made by Commissioner Youngberg to table this until the next regular commissioners meeting to get more information and talk to the Town Workers, 2nd by Commissioner Adams. Roll Call - Commissioner Humble -Nay, Commissioner Youngberg – Yea, Commissioner Adams -Yea, Commissioner Howie – Yea, Mayor Keolker – Nay,

Discuss and/or motion to approve Crack Sealer Equipment: Motion made by Commissioner Howie, 2nd by Commissioner Humble to buy a Crack Sealer for up to \$5,000.00. Roll Call Commissioner Youngberg -Yea, Commissioner Humble – Yea, Commissioner Howie – Yea, Commissioner Adams – Yea. Mayor Keolker – Yea, all in favor, motion carried.

Discuss and/or motion to approve money for street maintenance equipment: Already discussed

Discuss and/or motion to approve a special meeting for last min. bills for the year on Friday 29th Dec.,2017 at 3pm: Motion made by Commissioner Adams, 2nd by Commissioner Howie to approve a special meeting on Friday The 29th of Dec., 2017 to pay last min. bills for the year. All in favor, motion carried.

Motion made by Commissioner Humble to go into executive session for personnel issues

19:20pm, 2nd by Commissioner Youngberg. Out of executive session at 19:38pm

Discuss and/or motion to approve items for Bar: A) Motion made by Commissioner Humble to hire Lorri Olson as bar manager at \$14.42 per hour and back pay for stepping in and doing the work without a bar manager and a \$300.00 bonus, 2nd by Commissioner Adams. All in favor, motion carried. **B) Kids in Bar:** Motion made by Commissioner Adams to allow under age kids and young adults, in the bar when they are with a competent parent, guardian, until 10:00PM, seven days a week in a designated area, 2nd by Commissioner Howie. All in favor, motion carried. **C) Bar Stools:** Motion made by Commissioner Humble to buy 10 Bar Stools at \$122.09 each, 2nd by Commissioner Howie. All in favor, motion carried. **D) Hire Diana Williams as bar custodian at \$10.91 per hour:** Motion made by Commissioner Humble, to hire Diana Williams as bar custodian at \$10.91 per hour, 2nd by Commissioner Youngberg, all in favor, motion carried. **E) Hire Carrietta Schalesky as bartender at \$8.65 per hour:** Motion made by Commissioner Adams to hire Carrietta Schalesky as bartender at \$8.65 per hour, 2nd by Commissioner Howie, all in favor, motion carried. **F) Hire Stacy Wolff as bartender at \$8.65 per hour:** Motion made by Commissioner Youngberg to hire Stacy Wolff as bartender at \$8.65 per hour, 2nd by Commissioner Humble. All in favor, motion carried. **G) Whiskey Bent band on 2nd Dec.2017 for Festival of Trees at \$800.00:** Motion made by Commissioner Youngberg to hire the Whiskey Bent Band at \$800.00 for the Festival of Trees on Dec.2nd, 2017, 2nd by Commissioner Howie. All in favor, motion carried. **H) Wilt Brothers band for 31 Dec. 2017 for \$1200.00:** Motion made by Commissioner Adams to Hire Wilt Brothers band for 31 Dec. 2017 for \$1200.00, 2nd by Commissioner Youngberg. All in favor, motion carried. **Motion and /or discuss Big Screen TV for Bar:** Motion made by Commissioner Howie to buy a big screen tv for up to \$600.00, 2nd by Commissioner Youngberg. All in favor, motion carried. Motion made to by Commissioner Howie, 2nd by Commissioner Humble to Adjourn at 19:57. All in favor, motion carried.

Adjourn meeting at 19:57 PM

NEXT REGULER MEETING WILL BE MONDAY 11th DECEMBER, 2017 AT 6 PM AT 101 E 3RD STREET

NEXT SPECIAL MEETING 29TH DEC. 2017 AT 3PM AT 101 E. 3RD STREET

Published November 19th, 2017

Judy Heisler, Finance Clerk

Published once at the total approximate cost of \$ _____

M.R. Keolker Mayor

